

# Public Document Pack

**Tony Kershaw**  
Director of Law and Assurance

If calling, please ask for

Jack Caine 0330 2228941  
Email:  
jack.caine@westsussex.gov.uk

www.westsussex.gov.uk

 @DemService

 <https://www.facebook.com/talkwithuslocal>



CLC Development Team  
Room 102  
County Hall  
Chichester  
West Sussex  
PO19 1RQ



1 June 2018

**A meeting of the Worthing County Local Committee will be held at 7.00 pm on Monday, 11 June 2018 at Bohunt School, Worthing, BN14 8AG**

**Tony Kershaw**  
Director of Law and Assurance

## Your local County Councillors



## Invite you to come along to the Worthing County Local Committee

County Local Committees consider a range of issues concerning the local area, and where relevant make decisions. It is a meeting in public and has a regular 'talk with us' item where the public can ask questions of their local elected representatives.

### Agenda

#### 1. **Welcome and Introductions**

The Members of Worthing County Local Committee (CLC) are Mr Noel Atkins, Mr Michael Cloake, Mr Paul High, Mr Sean McDonald, Mr Roger Oakley, Mr Bob Smytherman, Mrs Elizabeth Sparkes, Mr Bryan Turner and Mr Steve Waight

#### 2. **Election of Chairman and Vice Chairman**

To appoint Cllr Paul high as Chairman of the CLC for the Municipal year 2018/19, Proposed by Cllr Bryan Turner and Seconded by Cllr Bob Smytherman and

To appoint Cllr Elizabeth Sparkes as Vice Chairman of the CLC for the Municipal Year 2018/19, Proposed by Cllr Paul High and Seconded by Cllr Michael Cloake.

3. **Appointment of Cif Sub-Committee**

The Committee will consider appointment of Members to the Cif Sub-Committee

4. **Declarations of Interest**

Members and Officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt contact Democratic Services before the meeting.

5. **Minutes** (Pages 5 - 10)

To confirm the minutes of the meeting of the Committee held on 27 February 2018 – cream paper.

6. **Urgent Matters**

Items not on the agenda that the Chairman of the meeting is of the opinion should be considered as a matter of urgency because of special circumstances.

7. **Progress Statement** (Pages 11 - 14)

The attached document contains brief updates on statements of progress made on issues raised at previous meetings and other issues pertinent to Worthing.

8. **Worthing Growth Plan** (Pages 15 - 16)

The Committee will receive a presentation on the Growth Plan for this area.

9. **Talk With Us Open Forum**

Members of the Committee are asked to raise relevant issues of local significance for discussion and possible future agenda items. Members of the public are also asked to raise questions and are encouraged to submit more complex issues prior to the meeting to allow substantive answers to be provided.

10. **Community Initiative Funding** (Pages 17 - 22)

Report by the Director of Law and Assurance.

The report summarises Community Initiative Funding Applications submitted via the West Sussex Crowd. The Committee is invited to consider the applications and pledge funding as appropriate.

11. **Authority School Governors** (Pages 23 - 28)

Report by Director of Education and Skills.

The Committee is asked to approve the nominations of Authority School Governors as set out in the report.

12. **Date of Next Meeting**

The next meeting of the Committee will take place on 5 November 2018 at Worthing Town Football Club, Palatine Road, Worthing. Members wishing to place an item on the agenda please notify Jack Caine via email:

[jack.caine@westsussex.gov.uk](mailto:jack.caine@westsussex.gov.uk) or on 0330 2228941

**To: All members of the Worthing County Local Committee**

**Filming and use of social media**

During this meeting the public are allowed to film the Committee or use social media, providing it does not disrupt the meeting. You are encouraged to let officers know in advance if you wish to film. Mobile devices should be switched to silent for the duration of the meeting.

This page is intentionally left blank

## **Worthing County Local Committee**

27 February 2018 – At a meeting of the Committee held at 7.00pm at Elm Grove Primary School, Worthing, West Sussex

Present: Mr P High (Worthing West) (Chairman), Lt Cdr Atkins (Durrington and Salvington), Mr Oakley (Worthing East), Mr S McDonald (Northbrook), Mr R Smytherman (Tarring), Mrs E Sparkes (Vice Chairman) (Cissbury), Mr B Turner (Broadwater) and Mr S Waight (Goring).

Officers present: David Penrose (Democratic Services), Lydia Schilbach (Principal Communities Officer) and Mike Thomas (Areas Highway Manager).

### **Welcome and Introductions**

44. The Chairman welcomed everyone to the meeting and invited Members and Officers to introduce themselves.

### **Declarations of Interest**

45. In accordance with the register of interests, the following declarations of personal interests were made:

- Mr Turner in respect of Item 5, as a pharmacist.
- Mr Oakley in respect of Item 9 (application 171/W) Findon Valley Residents' Association.

46. In accordance with the register of interests, the following declaration of pecuniary interests was made:

- Lt Cdr Atkins in respect of Item 9 (Application 151/W) as Manager of Heene Community Centre

### **Minutes**

47. **Resolved:** that the minutes of the meeting of the Committee held on 8 November 2017 be approved as a correct record and that they be signed by the Chairman.

### **Urgent Matters**

48. There were no urgent matters.

### **Coastal Care: 'Inspiring Healthier Communities Together' – Local Community Networks.**

49. The Committee received a presentation from Sarah Henley, Jeremy Mayhew and Rani Dhillon from the Coastal West Sussex Clinical Commissioning Group on the development of Local Community Networks (LCNs) in the Worthing area.

50. During the presentation, the following points were made:

- That West Sussex Coastal Care was a partnership shaped around a system-wide approach to health and wellbeing, with a shared purpose & plan focusing on preventing ill-health and promoting physical, mental and social well-being across the whole population and enabling people to self-manage their care.
- That Local Community Networks (LCNs) were the key to achieving this by enabling care to be organised and delivered around people and their needs and capabilities, a model of mobilised and activated communities, managing their own care and health and wellbeing.
- At the centre of the LCN model was the integrated Multi-Disciplinary Team with a focus on the frail and elderly population. MDTs were being developed between GPs, Sussex Community Foundation Trust (Nursing) and other partners from health, voluntary sector and Councils, to provide an integrated approach to using a holistic Care Plan approach to bring information together to manage care and support for individuals across partners – as opposed to individual services care planning separately.

51. There were four key programme areas that the new Multi-Disciplinary Teams within the CCG would involve the Primary Care and nursing providers, as well as other critical partners in. There were eight LCN's with a focus on identifying and supporting the frail and ageing people in their communities through the launch of a single care plan for people and their health professionals. This would allow professionals to work with care homes in order to reduce hospital admissions as well as working on social isolation and befriending.

### **Progress Statement**

52. The Committee noted the progress statement (copy attached to the signed minutes). The Area Highways Manager highlighted the following matters:

- Highways England has been emailed on the 10 January to inform them about the incorrect signage on Titnore Lane. The Area Highways Manager proposed that the matter be taken off the report until there was concrete progress to report on.
- Lara Southam from A&W reported on the Adur and Worthing Growth Deal. Project Management for the Deal was being undertaken by Adur and Worthing Council. A Public Realm Board had been set up between West Sussex County Council and Adur and Worthing Borough Council. Three different options were being considered for eight areas within Worthing and a decision would be taken in April to provide additional funding for more detailed design work. Funding would be provided though both section 106 and Community Infrastructure Levy monies.
- In reply to a comment from a Member concerning the possibility of moving the bus depot to East Worthing, she went on to say that the impact of transport had been fully integrated into the proposals, and that no decision had been made regarding the bus depot.

- That it would not be possible to fund the suggestion for a West Worthing Station Underpass that had been put forward by Mr Smart, as it had been initially costed at £50m.
- That two proposals for Community Highway Schemes had been submitted and would be brought to the Committee once they had been formalised.
- A Member commented that the reduction in civil enforcement officers in Worthing meant that it was increasingly hard to police the controlled parking zone (CPZ), despite the increase in the size of the zone. There had been a high level of complaints from residents that the CPZ was not functioning properly, and that a review of the level of enforcement should take place. Of particular concern was the area outside schools.
- The Area Highway Manager said that whilst it should be possible to provide targeted areas of enforcement, but that school drop offs were hard to police.
- It was agreed that this was a problem that needed to be addressed by the Borough, and Mr Oakley and the area Highway Manager undertook to discuss it further and provide a report to the next meeting from the Borough.

53. **Resolved:** that the Progress Statement be noted.

### **Traffic Regulation (TRO) Update**

54. The Committee considered a decision report by the Director of Highways and Transport and Head of Highways Operations, West Sussex County Council (copy appended to the signed minutes)

55. The Area Highways Manager introduced the report and explained that the Committee had one more Traffic Regulation Order (TRO) that it could agree from the list at Appendix A of the report.

56. **Resolved:** that the Committee agreed to progress the highest scoring TRO from the list attached at Appendix A: Goring Road Worthing, a one way plug to prevent unsafe movements.

### **“Talk With Us” Open Forum**

57. The Chairman advised that the open forum was an opportunity for comments and questions to be raised on items not already on the agenda. The following issues were raised and responses made:

- A member of the public raised concerns regarding Thomas a Becket school in Worthing. The signage for the school was poorly maintained, and there was no School Crossing Patrol. A Member supported these comments and said that it had proved difficult to recruit anyone to undertake the role.
- The School Crossing Team had approached the school, parents and residents about the issues. Funding would have to be identified in order to provide a school safety zone. It was noted that this was a problem that was being experienced throughout the County.

## Agenda Item 5

- In reply to a question regarding potholes in Adur Avenue, the Area Highways Manager said that as these were a safety issue, all three would be filled as soon as possible.
- It was agreed that a concern about adult safeguarding regarding a client at a supported housing project in Worthing should be addressed outside the meeting.

### **Community Initiative Funding**

58. The Committee considered a report on Community Initiative Funding by the Director of Law and Assurance (copy appended to the signed minutes).

59. The Vice Chairman reported on the decisions made at the CiF funding Sub Committee meeting. She said that it had been decided not to support application 151/W from the Heene Community Association, as the group had received a number of grants in the past. This application was also considered to be one that would suit the crowd funding model that the Council was moving toward for all grant funding.

60. It was agreed that application 104/W from the Heene Residents Association would not be approved as it was unclear as to whether the project had the requisite £10m of public liability funding.

61. Application 119/W for Home-Start Arun was not approved as it was unclear what the benefit would be to residents of Worthing. It was agreed that application 128/W from the Tarring Community Forum should not be supported as it was felt that this would be more appropriately funded through the crowd funding model. Whilst the Committee were keen to support application 129/W for Worthing Mencap, the charity had £100k in reserves and the CiF fund was oversubscribed.

62. Application 141/W towards allotment upkeep for Breathing Spaces was declined as the fund was oversubscribed and the bid did not demonstrate value for money. Application 145/W by South Downs Leisure towards cycling without age was declined as the fund was oversubscribed and the applicant was deemed to have sufficient reserves.

63. Resolved:

(a) The following awards were approved:

105/W – The Empty Plate, £2,000.00 towards training programme costs

127/W - Worthing Children's Parade, £686.00 towards supporting the parade

146/W - Worthing Counselling Centre, £4500.00 towards improving the Counselling Centre.

154/W - Superstar Arts, £600.00 towards Resources for Worthing Carnival.

157/W - Goring Little Fishes Pre School, £4,999.00 towards a sensory zone.

171/W - Findon Valley Residents' Association, £1,200.00 towards enhancement of a community garden.

(b) The following applications were declined:

104/W - Heene Residents Association, £1,000.00 towards a community noticeboard. Declined because the notice board was on the public



highway and it was not clear that the applicant had the appropriate public liability cover.

119/W - Home-Start Arun, £362.50 towards training. Declined because it was unclear what the benefit to residents of Worthing would be.

128/W - Tarring Community Forum, £2,000.00 towards distribution of safety consultation. The application was declined because it did not demonstrate value for money.

129/W - Worthing Mencap, £2,500.00, towards the Sport and Funday. Declined as the fund was oversubscribed and the applicant had sufficient reserves to cover the event.

141/W - Breathing Spaces, £5,000.00 towards allotment upkeep. Declined as the fund was oversubscribed and the bid did not demonstrate value for money.

145/W - South Downs Leisure, £4,657.43 towards cycling without age. Declined as the fund was oversubscribed and the applicant had sufficient reserves.

### **Nominations of Authority School Governors**

64. The Committee considered a report by the Executive Director Care, Wellbeing and Education (copy attached to the signed minutes). The report included a list of the current vacancies for Local Authority Governors in the CLC area.

65. Resolved – That the Committee approves the following nominations under the 2012 Regulations:

(1) Re-appointment:

- Mr I Rafiq for a further four year term to Thomas-a-Becket Junior School
- Mrs Sandra Clements for a further four year term to Springfield Infant School

(2) Appointment:

- Mr Ian Buckland for a four year term to Cornfield, Oak Grove, Palatine & Herons Dale Federation

### **Date of Next Meeting**

14. The next meeting of the Committee would take place on 11 June 2018 in Bohunt School, Worthing.

The meeting closed at 9.20pm

### **Chairman**

This page is intentionally left blank

**Worthing County Local Committee****11 June 2018****Progress Report**

<b>Date received or Minute No/Ref:</b>	<b>Where issue was raised:</b>	<b>Subject:</b>	<b>Contact:</b>
<b>Feb 2018 Min 52</b>	<b>Member update</b>	<b>Enforcement of the Controlled Parking Zone in Worthing</b>	<b>Mike Thomas</b>
<b>May 2018 update</b>	WSCC Officers have engaged with the enforcement team. A political decision was taken some time ago to reduce the number of Civil Enforcement Officers. Any additional CEOs would require additional funding. There is a Joint Overview and Scrutiny Committee in July MT has asked the Parking Strategy Team / Enforcement Team to discuss this element as part of the review. The enforcement team have reported that compliance is high and as such they do not believe additional enforcement is required.		
<b>Feb 2018 Min 57</b>	<b>Talk with Us</b>	<b>School crossing outside Thomas a Beckett School</b>	<b>Mike Thomas</b>
<b>May 2018 update</b>	The signs at this location have been reviewed. It is anticipated that any further signs would not offer significant benefit, however this will be reviewed in the whole as part of the School Travel Plan and any subsequent proposals. It is noted that a School Crossing Patrol Assistant has now been working at this location for a while now.		
	<b>Update for CLC</b>	<b>New TROs Proposals</b>	<b>Mike Thomas</b>
	See Attachment		
	<b>Update for CLC</b>	<b>New CHSs Proposals</b>	<b>Mike Thomas</b>
	See Below		

Confirm Enquiry Number	Applicant	Division	Parish	Local Member	Scheme Name	Description	Comments	Selected / Approved / In progress / Rejected	Approx Cost
436183	Individual	Worthing Pier	N/A	Michael Cloake	Heene Terrace One Way	One way requiring illuminated signs	None	In progress	£6,000
435167	Community Group	Tarring	N/A	Bob Smytherman	Traffic Calming / Management	Build outs at junction	None	In progress	£20,000
435159	Community Group	Worthing Town Centre	N/A	Michael Cloake	Various Cycle Racks	Town Centre	Locations to be confirmed	In progress	£4,000

CLC select

**TRO REQUESTS AND OUTCOMES - received before July 2018**

Confirm Enquiry Number	Division	Parish	Dominant Road Name	Local Member	TRO Type Parking / Speed Limit / Moving	Summary	Selected / Approved / In progress / Rejected	Approx Cost
612329	Worthing	Worthing	St Elmo Road	Bob Smytherman	Parking Issue	DYL junction protection on St Elmo, Nutbourne and Bulkington Avenue. No evidence of support or councillor support shown. Applicant is going to seek support.	Rejected	£700
433827	Broadwater	Worthing	Sompting Avenue	Bryan Turner	Parking Issue	SKC marking - Not a suitable location and not supported by Ian Patrick or Pene Mather. Will remove parking spaces also.	Rejected	£800
32566	Broadwater	Worthing	Southdownview Way	Bryan Turner	Parking Issue	DYL extension	Rejected	
32925	Broadwater	Worthing	Southfield Road	Bryan Turner	Parking Issue	To remove parking restrictions - No evidence of local support or support from Councillor shown.	Rejected	
M 432946	Broadwater	Worthing	Carnegie Gardens	Bryan Turner	Parking Issue	DYL to stop inconsiderate parking. Councillor and local resident support shown.	Approved 18	£700
M 435025	Northbrook	Worthing	Romany Road	Sean McDonald	Parking Issue	To introduce DYL outside David Lloyd and throughout nearby roads to stop inconsiderate parking	Approved 18	£1,500

This page is intentionally left blank

## **June 2018 Worthing CLC update – Worthing Growth Programme**

The Adur and Worthing Growth Deal is a partnership pledge made between the Borough Council and the County Council to work together on driving forward specific major regeneration and growth priority projects in the Borough. The deal was signed in March 2017 and the resultant Worthing Growth Programme that is the delivery mechanism for the deal will bring local improvements for residents, businesses and visitors.

The growth programme is an evolution of the Worthing Investment Prospectus and includes the following projects:

- Teville Gate Redevelopment Site
- Union Place Redevelopment Site
- Aquarena Redevelopment Site
- Stagecoach Depot Redevelopment Site
- Grafton Redevelopment Site
- Civic Redevelopment Site
- Decoy Farm
- Worthing Public Realm Improvements
- Gigabit Broadband Connectivity

A key update for this month is the proposed public realm improvements from the station to the seafront. Following the completion of an Options Appraisal at the end of last year and a subsequent public exhibition in January, detailed design work is about to commence on the first phase of the project – Portland Road, South Street South and South Street North.

Public consultation on the detailed design is anticipated to take place in the autumn. The Worthing Public Realm Improvements Board will continue to update the CLC as the project progresses.

This page is intentionally left blank



**Worthing County Local Committee****Ref: W01(18/19)****Community Initiative Funding****Key Decision:  
No****11 June 2018****Part I****Report by Director of Law and Assurance****Electoral Divisions:  
All in Worthing CLC  
Area****Recommendation**

- i) That the Committee considers the pitches made to the Community Initiative Funding as set out in Appendix A and pledge funding accordingly.

**Proposal****1. Background and Context**

The Community Initiative Fund (CIF) is a County Local Committee (CLC) administered fund that provides assistance to local community projects. Bids should show evidence of supporting one or more of The Five Ways to Wellbeing - a set of evidence-based actions which promote people's wellbeing. They are: Connect, Be Active, Take Notice, Keep Learning and Give.

The terms and conditions, eligibility criteria and overall aim of the CIF have been agreed by all CLC Chairmen and they, along with details of the Five Ways of Wellbeing, can be found on the County Local Committee pages of the West Sussex County Council website using the following link

[http://www.westsussex.gov.uk/your\\_council/meetings\\_and\\_decision-making/county\\_local\\_committees/community\\_initiative\\_funding.aspx](http://www.westsussex.gov.uk/your_council/meetings_and_decision-making/county_local_committees/community_initiative_funding.aspx)

For projects to be considered for funding they must upload their project idea to the West Sussex Crowd ([www.westsussexcrowd.org.uk](http://www.westsussexcrowd.org.uk)) funding platform and pitch to the Community Initiative fund.

**2. Proposal**

That the Committee considers the pitches to the Community Initiative Funding as set out in Appendix A.

Pledges will be considered in the preparation and fundraising stage. When considering pitches in the preparation stage, decisions are subject to the applicant receiving full verification from locality and starting fundraising by the end of the financial year.

**3. Resources**

For the 2018/19 financial year, Worthing CLC has a total of £42,428.52 for allocation. Details of awards made in the last year are included in Appendix B.

There are two new pitches for consideration by the Committee with a total project cost of £1,577. One pitch is in the preparation stage and the other is actively fundraising. These are outlined in Appendix A and can also be viewed at: [www.westsussexcrowd.org.uk](http://www.westsussexcrowd.org.uk)

CIF is intended for applications upto £5,000.

## **Factors taken into account**

### **4. Consultation**

Before a project can be added to the West Sussex Crowd it must be eligible for the [spacehive](#) platform, and then before beginning crowd funding must be verified by [Locality](#). This involves inspecting the project to make sure it's viable and legitimate. The Democratic Services Officer, in consultation with the local County Councillor, will preview all projects that have then gone on to pitch to the Community Initiative Fund to ensure they meet the criteria.

District and Borough Council colleagues are consulted on whether applicants have applied to any funds they administer. In addition, some CLCs have CIF Sub Groups that preview pitches and make recommendations to the CLC.

### **5. Risk Management Implications**

There is a risk in allocating any funding that the applicant will not spend some or all of it or that it might be spent inappropriately. Therefore the terms and conditions associated with CIF provide for the County Council to request the return of funds.

### **6. Other Options Considered**

The pitching process asks for information about whether a project could proceed if the organisation only received 90 per cent of the funding applied for. The CLC is invited to take this into consideration in deciding the level of any award.

The Committee do have the option to defer or decline pitches but must give valid reasons for doing so.

### **7. Equality Duty**

Democratic Services Officers consider the outcome intentions for each pitch. It is considered that for the following pitches, the intended outcomes would:

- advance equality of opportunity between people who share a protected characteristic and people who do not share it; and
- foster good relations between people who share a protected characteristic and people who do not share it.

The CLC in considering any pitch should be alert to the need to consider any equality implications arising from the bid or the way the money is to be used if any are indicated in the information provided.

**8. Social Value**

The criteria for the Community Initiative Funding asks applicants to evidence support for one or more of the Five Ways to Wellbeing - a set of evidence-based actions which promote people's wellbeing.

**9. Crime and Disorder Act Implications**

The applications for decision contain projects that will positively benefit the community and contribute toward the County Council's obligations to reduce crime and disorder and promote public safety in section 17 of the Crime and Disorder Act 1998.

**10. Human Rights Act Implications**

The County Council's positive obligations under the Human Rights Act have been considered in the preparation of these recommendations but none of significance emerges.

**Tony Kershaw**

Director of Law and Assurance

**Contact:** Jack Caine – 0330 222 8941

**Background Papers:** Pitches are available to view on [www.westsussexcrowd.org.uk](http://www.westsussexcrowd.org.uk)

### **Current Pitches**

The following projects have pitched to the community initiative fund since the last meeting:

#### Actively Fundraising

- **Worthing Mental Health Awareness Week, £332.00 – towards the Worthing Mental Health Awareness Week (training and refreshments. CLC Reference: 198/W**  
<https://www.spacehive.com/worthing-mental-health-awareness-week>

#### In Preparation

- **Worthing Veterans Drop-in Centre (The Carers Centre for Brighton and Hove), £1245.00 – towards a drop-in centre for veterans, their carers and families. CLC Reference: 199/W**  
<https://www.spacehive.com/worthing-veterans-drop-in-centre>

**Appendix B****Community Initiative Funding: Summary for 2017 – 2018**

The following applications have received funding in the 2017/2018 financial year.

<b>Applicant</b>	<b>Summary</b>	<b>Requested</b>	<b>Awarded</b>	<b>Member</b>	<b>Evaluation</b>
8/W Sussex Martlets Trampoline Club	New equipment	£2,000.00	£2000.00	Roger Oakley	No Evaluation form received
10/W Worthing Area Community Responder group	Towards the purchase of a defibrillator and uniform	£2,044.00	£2044.00	Paul High	No Evaluation form received
11/W Chatsmore Catholic High School	To use student's artwork to create 2 stained glass windows	£4,500.00	£4500.00	Michael Cloake	No Evaluation form received
35/W Worthing Town Football Club	Towards the purchase of a goal package	£2,520.00	£2520.00	Sean McDonald	No Evaluation form received
85/W Engage	Towards a Springboard Project	£2,896.85	£2896.85	Sean McDonald	No Evaluation form received
98/W The Sand Project	Towards equipment for SEND business	£3,448.44	£3448.44	Paul High	No Evaluation form received
102/W Yada	A Project	£4,604.90	£4,604.90	Paul High	No Evaluation form received
105/W The Empty Plate	Towards training programme	£2,385.00	£2,000.00	Paul High	No Evaluation form received
127/W Worthing Children's Parade	Towards supporting the parade	£5,000.00	£685.82	Michael Cloake	No Evaluation form received
146/W Worthing Counselling Centre	Towards improving the counselling centre	£5,000.00	£4,500.00	Elizabeth Sparkes	No Evaluation form received
154/W Superstar Arts	Towards Resources for Worthing	£1,624.00	£600.00	Bob Smytherman	No Evaluation form received

Agenda Item 10

	Carnival				
157/W Goring Little Fishes Pre School	Towards a sensory zone	£5,000.00	£4,999.99	Paul High	No Evaluation form received
171/W Findon Valley Residents' Association	Towards community enhancement garden	£1,200.00	£1,200.00	Elizabeth Sparkes	No Evaluation form received

**Worthing County Local Committee****11 June 2018****Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies****Report by Director of Education and Skills****Ref: W02(18/19)****Key Decision:  
No****Part I****Electoral  
Divisions: All in  
CLC Area****Executive Summary**

The County Local Committee (CLC) duty regarding school governance is to stimulate interest and commitment to the governance of maintained schools and academies in the area and to identify and nominate suitable persons to serve as school governors on behalf of the County Council.

This report asks the Committee to make nominations of Local Authority Governors as outlined below.

**Recommendation**

That the nominations for appointment and reappointment of Local Authority Governors set out in Appendix A, be approved.

**Proposal****1. Background and Context**

- 1.1 The function of the nomination of school governors to maintained schools and academies is delegated to County Local Committees (CLCs) because it enables local county councillors to maintain a valuable link with the schools and helps promote to the wider public the important role of school governors.
- 1.2 Local authority governors are nominated by the local authority but appointed by the governing body. The CLC can nominate any eligible person as a local authority governor, but it is for the governing body to decide whether their nominee has the skills to contribute to the effective governance and success of the school and meets any other eligibility criteria they have set. The duty of the CLC is therefore to identify and nominate suitable persons to serve as school governors for maintained schools and academies on behalf of the County Council. The CLC, as representatives of the local authority, should make every effort to understand the governing body's requirements and identify and nominate suitable candidates. Without a CLC nomination a school is not able to appoint a Local Authority governor.
- 1.3 CLCs' delegated powers include the ability to appoint Authority, Community and Parent Governors to temporary governing bodies. Further changes are expected in due course in relation to temporary governing bodies.

- 1.4 CLCs also have the function to make nominations for the County Council to governing bodies of academies in accordance with either the funding agreement with the relevant government department or instrument of governance, as appropriate.

## 2. **Nominations for Local Authority Governors**

- 2.1 All county councillors are entitled to nominate for any school, although normal practice has dictated that the local county councillor's nomination can take precedence. County councillors should aim to familiarise themselves with the schools in their local area and are advised to consult the chairman of governors and/or head teacher concerning any local authority governing body vacancies.
- 2.2 The role of a governor can be complex as specific actions or ways of operating will vary depending on the type of school, its individual ethos and current circumstances. Governors provide the strategic leadership for schools alongside the head teacher. They should look to provide support and challenge for the school. Experience gained through a range of activities e.g. work, voluntary service or family life, where relevant, should be given equal consideration.
- 2.3 The 2012 Regulations (as amended) require that any newly-appointed governor has, in the opinion of the person making the appointment, 'the skills required to contribute to the effective governance and success of the school'. This could include specific skills such as an ability to understand data or finances as well as general capabilities such as the capacity and willingness to learn.
- 2.4 The following criteria are in place for the nominations of local authority governors:
  - i) governors are nominated on the basis of suitability and not in accordance with political party affiliations,
  - ii) applicants will not normally be nominated as local authority governors at a school if they are the husband, wife or partner of a permanent member of staff at that school,
  - iii) where the local authority appoints additional members to the governing body of a school identified by Ofsted as having serious weaknesses or requiring special measures, such governors will be appointed by the relevant Cabinet Member on the nomination of the relevant Director since it is usually advantageous to bring in experienced governors from other areas
  - iv) where the local authority appoints additional members to the governing body of a school identified by Ofsted as having serious weaknesses or requiring special measures, such governors will be appointed by the relevant Cabinet Member on the nomination of the relevant Director since it is usually advantageous to bring in experienced governors from other areas
  - v) if a county councillor is appointed as a local authority governor, and either does not stand for re-election or does not retain the seat during



the quadrennial County Council elections, his/her term of office will automatically end on 31 August next following the elections. A county councillor, who resigns his /her seat on the Council, will within 4 months of his/her resignation cease to be a local authority governor. In either case, he/she is, of course, eligible for re-appointment if nominated by a county councillor.

- 2.5 If there are more applications than vacancies this will be made clear in Appendix A. Any discussion of the relevant merits of the candidates will be discussed in Part II of an agenda, in the absence of the press and public. This should then not discourage any potential candidates from applying, knowing that any discussion of their application will occur in private session.

### 3. **Reappointments**

- 3.1 Details of local authority governors seeking nomination for reappointment are forwarded to the governing body chairman and to the local county councillor. These nominations automatically progress to the next CLC meeting for decision unless an objection is received from a member by the given closing date. The governing body would be asked for comments on the nomination, and an objection may be lodged on the grounds of poor attendance.

### 4. **Current Vacancies**

- 4.1 The current vacancies in the CLC area are detailed in Appendix B.
- 4.2 Information about the role of school governors is available on the County Council website via this link:

<https://www.westsussex.gov.uk/education-children-and-families/schools-and-colleges/information-for-governors/>

### 5. **Proposal**

That the Committee makes the nomination (s) of Governors as set out in the recommendation above and Appendix A.

### 6. **Resources**

There are no resource implications arising from this decision as it is a nomination to a governing body.

### **Factors taken into account**

### 7. **Consultation**

Local county councillors, head teachers and chairmen of governors have been consulted on all applications received. It is assumed that all are in support unless objections are received by Governor Services and/or the local county councillor.

8. **Risk Management Implications**

There may be a risk that on-going vacancies on a school governing body above a level of 25% will weaken its effectiveness.

9. **Other Options Considered**

County councillors can decide not to make a nomination to a governing body. They may defer an application if they require further information or consultation to enable them to come to a decision. In such a case the Governing Body cannot make an appointment.

10. **Equality Duty.**

The Equality Duty does not need to be addressed as it is a decision making an appointment or nomination to a governing body.

11. **Social Value**

None

12. **Crime and Disorder Act Implications**

None

13. **Human Rights Implications**

None

**Deborah Myers**

Director of Education and Skills

Contact: Governor Services Administrator  
0330 222 8887

**Appendix A:** Local Authority Governors - Appointments, Reappointments or Nominations

**Appendix B:** Current Vacancy List

**Background Papers:** None.

**Appendix A**

**Local Authority Governors - Nominations Under the 2012 Regulations**

**Maintained Schools**

Nominations for Reappointment:

**Broadwater C.E. Primary School**

Mrs Jenny Crutchfield for a four year term

Nominations for Appointment:

**Whytemead Primary School**

Mrs Sue Uff for a four year term

**Academies:**

None

**Temporary Governing Bodies**

None

Authority Governor Vacancies for Worthing County Local Committee Area

<b>School</b>	<b>Division</b>	<b>Division Member</b>	<b>Vacant From</b>	<b>Current Status</b>	<b>Chairman</b>	<b>Head</b>
Whytemead Primary	Broadwater	Bryan Turner	05/11/2015	Nomination forwarded to next CLC	Lydia-Jane Oulds	Gavin Ward
Chesswood Middle	Worthing East	Roger Oakley	12/09/2016	Outstanding	Simon Broadhurst	Andrew Jolley
Field Place Infants	Northbrook	Sean McDonald	01/03/2017	Outstanding	Richard Matthews	Theresa Alford
Springfield Infant	Broadwater	Bryan Turner	01/09/2015	Outstanding	Pawel Kosla	Mrs R Wycherley
Elm Grove Primary School	Worthing West	Paul D High	29/12/2017	Outstanding	Unknown	Lynsey Udell
Hawthorns Primary School	Northbrook	Sean McDonald	01/06/2018	Resigning at end of term	Kevin Hawkes	Kathy Offer